

Required documents to present when visiting the Embassy for Biometrics

New Passport

1. Appointment Confirmation Email;
2. Original Copy of the Old passport;
3. Original Birth certificate;
4. Birth Certificate or Affidavit of one of the parent;
5. Original State issued ID like driver's license, green card, school Identity, state identity etc;
6. Letter from one of the Tanzanian Parent for the minors;
7. Marriage certificate for married women in case of change of name, and
8. Deed poll in case of other reasons of name changes.

Stolen/Lost Passport

1. All requirements on the New Passport category above;
2. Police incident report;
3. Newspaper advertisement;
4. Notarized information of lost passport; and
5. Personal statement explaining circumstances for lost/ stolen or damaged passport

Passport pick up procedures

Once new passport is issued and received at the Embassy from Dar es Salaam, applicants will receive email informing them on the arrival of the passports. On receipt of the email, applicants should send a prepaid self-addressed envelope or shipping label to ubalozi@tanzaniaembassy-us.org or ppappt@tanzaniaembassy-us.org